



Board of Health of the Canton City Health Department

Regular Meeting
Monday, July 28, 2014
@ 1:00pm



Public Health
Prevent. Promote. Protect.

MEETING MINUTES

Call to Order and Roll Call

Dr. Hickman called to order the regular meeting of the Board of Health of the Canton City Health Department on Monday, July 28, 2014 at 1:17pm with a quorum present.

Dr. Hickman, Dr. Lakritz and Ms. Snell were present. Dr. Fiorentino was excused. Also present was Jim Adams, Leigh Page, Dr. Mader and Christi Allen

Approval of Minutes of Meeting Held June 23, 2014

Ms. Snell moved and Dr. Lakritz seconded a motion to approve the minutes of the regular meeting held June 23, 2014. Motion passed unanimously.

Approval of List of Bills Totaling \$217,241.61

Dr. Lakritz moved and Ms. Snell seconded a motion to approve the list of bills totaling \$217,241.61. Motion passed unanimously.

Consideration of Executive Session

Dr. Lakritz moved and Ms. Snell seconded a motion to go into executive session to discuss the consideration of the compensation of a public employee. Motion passed unanimously. A roll call vote was taken:

Dr. Hickman – Yes Ms. Snell – Yes Dr. Lakritz – Yes Dr. Fiorentino – Absent
Motion passed unanimously. The Board went into executive session at 1:20am.

Dr. Lakritz moved and Ms. Snell seconded a motion to come out of executive session. A roll call vote was taken:

Dr. Hickman – Yes Ms. Snell – Yes Dr. Lakritz – Yes Dr. Fiorentino – Absent
Motion passed unanimously. The Board came out of executive session at 1:51am.

Personnel

a. Consideration of Approval of Sharon Foster's Prior Year Service Credit and Carryover Sick Leave Balance of 67.86 Hours

Ms. Snell moved and Dr. Lakritz seconded a motion to approve Sharon Foster's carryover sick leave balance of 67.86 hours. Motion passed unanimously. Jim will look further into Miss Foster's prior year service credit and get back to the Board before approval.

b. Consideration of Appointment of Project Coordinator (FIMR/OEI Coordinator)

Ms. Snell moved and Dr. Lakritz seconded a motion to approve the appointment of Latoyia Dickens as the new Project Coordinator (FIMR/OEI Coordinator) with a pay of \$23.98 an hour (PT6) effective August 11, 2014. Motion passed unanimously.

c. Consideration of Appointment of One Peer Helper for WIC

Dr. Lakritz moved and Ms. Snell seconded a motion to approve the appointment of Keisha Laubacher as a WIC peer helper with a pay of \$9.52 an hour effective August 4, 2014. Motion passed unanimously. If Keisha Laubacher does not accept the position, then it will be offered to Ashten Tullar.

Consideration of Approval of Recommendations of the Hearing Officer for Hearings Held on July 28, 2014

Dr. Lakritz moved and Ms. Snell seconded a motion to approve the hearings held on July 28, 2014. Motion passed unanimously.

Consideration of Approval of the FY15 Woman, Infants and Children (WIC) Ohio Department of Health Budget in the Amount of \$1,333,619

Ms. Snell moved and Dr. Lakritz seconded a motion to approve the FY15 WIC Ohio Department of Health budget in the amount of \$1,333,619. Motion passed unanimously.

Consideration of Approval of Memorandum of Agreement with the Stark County Health Department for Child and Family Health Services Program (CFHS Program) in an Amount Not to Exceed \$67,000 for the Period of July 1, 2014 to June 30, 2015

Dr. Lakritz moved and Ms. Snell seconded a motion to approve the Memorandum of Agreement with the Stark County Health Department Child and Family Health Services Program in an amount not to exceed \$67,000 for July 1, 2014 to June 30, 2014. Motion passed unanimously.

Consideration of Approval of Memorandum of Agreement with the Stark County Health Department, as a Sub-Grantee, at an Amount not to Exceed \$106,000 for the FY15 PHEP Grant Passed Through Ohio Dept of Health for July 1, 2014 to June 30, 2014

Dr. Lakritz moved and Ms. Snell seconded a motion to approve the Memorandum of Agreement with the Stark County Health Departments, as a sub-grantee, at an amount not to exceed \$106,000 for the FY15 PHEP grant passed through Ohio Department of Health for July 1, 2014 to June 30, 2014. Motion passed unanimously.

Consideration of Approval of Memorandum of Agreement with the Career Navigation Group LLC, as a Sub-Grantee, at an Amount not to Exceed \$7,803.44 for the FY15 PREP Grant Passed Through the Ohio Dept of Health for the Period of August 1, 2014 to July 31, 2014

Ms. Snell moved and Dr. Lakritz seconded a motion to approve the Memorandum of Agreement with the Career Navigation Group LLC, as a sub-grantee, at an amount not to exceed \$7,803.44 for the FY15 PREP grant passed through the Ohio Department of Health for August 1, 2014 to July 31, 2014. Motion passed unanimously.

Consideration of Approval of the Memorandum of Agreement with Julie Laskey, as a Sub-Grantee, at an Amount not to Exceed \$6,292.02 for the FY15 PREP Grant Passed Through the Ohio Dept of Health for the Period of August 1, 2014 to July 31, 2014

Ms. Snell moved and Dr. Lakritz seconded a motion to approve the Memorandum of Agreement with Julie Laskey, as a sub-grantee, at an amount not to exceed \$6,292.02 for the FY15 grant passed through the Ohio Department of Health for August 1, 2014 to July 31, 2014. Motion passed unanimously.

Consideration of Approval of the Memorandum of Agreement with Kent State University, as a Sub-Grantee, at an Amount not to Exceed \$73,851.91 for the FY15 PREP Grant Passed Through the Ohio Dept of Health for the Period of August 1, 2014 to July 31, 2015

Dr. Lakritz moved and Ms. Snell seconded a motion to approve the Memorandum of Agreement with Kent State University, as a sub-grantee, at an amount not to exceed \$73,851.91 for the FY15 PREP Grant passed through the Ohio Department of Health for August 1, 2014 to July 31, 2014. Motion passed unanimously.

Consideration of Approval of Resolution 2014-13 Auditor Certification – Abatement of Public Nuisances for the Period of April 1, 2014 to June 30, 2014

Ms. Snell moved and Dr. Lakritz seconded a motion to approve resolution 2014-13 Auditor Certification – abatement of public nuisances for April 1, 2014 to June 30, 2014. Motion passed unanimously.

Acceptance of Division Reports

- a. Medical Director – Dr. Mader reported that two Americans had contracted the Ebola virus.
- b. Nursing/WIC – Diane Thompson reported that Nursing will have a change in the process with prescriptions.
- c. Laboratory – No additional comments.
- d. OPHI/Surveillance – No report.
- e. Environmental Health – No report, no additional comments.
- f. Air Pollution Control – Terri Dzienis reported that the APC state funding budget had been cut with a 5% decrease.
- g. Vital Statistics – No additional comments.
- h. Fiscal – No additional comments.
- i. Health Commissioner – No additional comments.

Ms. Snell moved and Dr. Lakritz seconded a motion to approve the above division reports. Motion passed unanimously.

Other Business

There was no other business.

Announcement of Next Meeting: Monday, August 25, 2014 at 12:00pm

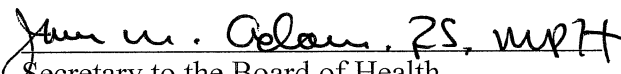
The next regular scheduled meeting of the Board of Health of the Canton City Health Department will be on Monday, August 25, 2014 at 12:00pm at the Canton City Health Department. Miss Snell cannot make it to this meeting. We will try to schedule the meeting for another day.

Adjourn

Dr. Lakritz moved and Ms. Snell seconded a motion to adjourn. Motion passed unanimously. The meeting adjourned at 2:01pm.



President of the Board of Health



Secretary to the Board of Health

AUG 25 2014

Date of Approval